

1. **This form should be used for submitting enquiries about examination results of the University of Cambridge Assessment International Education (CAIE) suites of syllabuses only.**
2. All enquiries must be submitted to Dwi Emas International School by **14 February 2022** for the **November Series 2021 examination.**
3. **Enquiry by component** will be a review of externally assessed components as specified by the candidates.
* Please ensure all components to be listed correctly in the boxes below as CAIE are unable to accept additional component enquiries for the same candidate/syllabus at a later date.
4. The following services are available (Component fee is for any single component):

Service Number	Description	IGCSE / GCE 'O' Level
		Component Fee
1	Clerical re-check A re-check of all procedures leading to the issue of a result. This service checks that : <ul style="list-style-type: none"> • all parts of the script were marked • the marks were totalled correctly • the marks were recorded correctly 	RM160
1S	Clerical re-check and copies of scripts The same as a 'clerical re-check' but you also get a copy of the script.	RM260
2	Review of marking A review of the original marking to check that the agreed marking scheme was applied correctly. The service is available for externally assessed components (excluding multiple-choice question papers). This service also includes the re-checks detailed in the 'clerical re-check' service.	RM280
2S	Review of marking and copies of scripts The same as a 'review of marking' but you also get a copy of the script.	RM430

Candidate Name	Candidate No.	Contact Number
Email Address (Mandatory) :		

Syllabus Title	Syllabus Code	Component Code	Service Number

5. Where an enquiry leads to a change in syllabus grade, Dwi Emas will make a full refund of the enquiry fee.

Signature: _____

Date: _____

Information for Candidates

The following information explains what may happen following an enquiry about the result of an admissions test.

If your test centre makes an enquiry about the result of your admissions test after your results have been issued, there are three possible outcomes:

- Your original mark is confirmed as correct, and there is no change to your grade
- Your original mark is raised, so your final grade may be higher than the original grade you received
- Your original mark is lowered, so your final grade may be lower than the original grade you received

Payment Details [payable to **Sirius Management Services Sdn. Bhd.**]

Payment can be made in cash, by cheque, bank draft, or bank transfer.

For bank transfer, kindly advise when the payment is made.

Bank: **UOB**

Account Number: **144-3010-268**

For office use only

Date of Payment	<input type="text"/>		
Receipt Number	<input type="text"/>	Amount Paid	<input type="text"/>
Registered by:	_____		

You may hand or post the completed entry form to our offices which you are registering to sit the examination as shown below:

<p>Dwi Emas International School No. 5, Jalan Ikhtisas 14/1, Seksyen 14, 40000 Shah Alam, Selangor, Malaysia. Tel. No. : +603 5524 3690 Fax No. : +603 5524 3693 E-mail : exam.department@dwiemas.edu.my www.dwiemas.edu.my</p> <p><u>Opening times:</u> Monday to Friday : 8:30am - 4:30pm (Except public holiday)</p>
